

Alameda Southridge Owners Association, Inc.  
Home Improvement Protocols

This document is to assist the homeowner wishing to make an improvement on their property in the Alameda Southridge community. The following is a concise description of the process for gaining Architectural/Design approval on any permanent improvement or alteration (such as exterior paint color).

Owner will submit:

- Request must be submitted via email to [alamedasouthridge@gmail.com](mailto:alamedasouthridge@gmail.com)
- For new construction, request to include scope of work, plan and elevation drawings, scaled drawings of entire parcel with existing structure and intended improvement, finish materials and colors to be used
- For alterations of exterior surfaces (but no change in real property footprint), elevation drawings to include surfaces to be altered, finish materials and colors to be used
- For solar panels, plan drawings showing location of intended solar panels and the metering device
- Anticipated start and finish dates

Architectural/Design Committee review

- Architectural/Design committee will review and may ask for more information prior to granting or declining approval. Communications will be via email.
- The committee may take ten business days to complete a review process for the owner.
- Owner provide any and all information requested by the Architectural/Design committee to expedite the process.
- If the committee has doubts about compliance, or insufficient information on the request, the committee will ask for clarification and/or recommend resubmission of the material with corrections.
- No contractor should seek building permit(s) for improvement(s) until the owner has received notice of approval from Alameda Southridge.
- Failure to obtain Architectural/Design approval from Alameda Southridge Owners Association prior to major improvements or alterations to property may result in a fine of \$500.

The intent of the Architectural Design Committee is to assist the property owner in maintaining community standards so that overall aesthetics and property values will be protected long term. Owners are encouraged to refer to Article 3, Paragraph 3.04.